

International Brotherhood of Electrical Workers

Local 1547

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DAVE REAVES
BUSINESS MANAGER • FINANCIAL SECRETARY

KNUTE ANDERSON
PRESIDENT



I.B.E.W. LOCAL 1547 TRAVELING PROCEDURES EFFECTIVE NOVEMBER 1ST, 2017

1. Travel letters will be issued to Local 1547 Members who wish to sign the out of work list in another Local, provided the minimum requirements listed below are met. Plan ahead, a travel letter could take 24 hours to process.
2. Applicants must be on the Local 1547 out-of-work list when first applying. Additional requests for travel letters will be sent via email or facsimile to the Local Unions of the IBEW when you are working in other jurisdictions.
3. Applicants must be in good standing with Working Dues paid current, and Basic Dues paid at least six (6) months in advance, unless approved by the Business Manager.
4. Local 1547 Inside Wiremen applicants, which qualify for Book 1 Status, will be allowed to work in other IBEW Locals, and remain on the Local 1547 out-of-work list in their home Unit. To remain on the out-of-work list, applicants must then notify the Dispatcher or Representative in their Unit by fax or email, immediately after taking a job in another Local. The applicant's referral status will then be changed to "Traveling".
5. Upon notification of employment, Dispatch will then freeze your book position until the Business Manager notifies you of a manpower shortage in your Home Unit. Applicants who are on Traveling status will be exempt from monthly re-sign requirements, including the annual re-sign.
6. When returning to the Local 1547 out-of-work list, status changes shall be processed after the completion of the Inside Wire Book 1B referral, for that day.
7. If it has been determined by the Business Manager that the traveling status provision is no longer necessary, the dispatch procedures will revert back to no longer include this provision.

Dave Reaves
Business Manager
Local Union 1547

11-3-17
Date